Email Progress Report Sample:

Subject: There is still time! Together we can give those who are hungry the food they need to thrive.

Dear [Name],

Thank you to everyone who has donated to our Food and Fund Drive so far. Together, we’ve already raised [number listed on your fundraising page] meals!

But there is only [amount of time left] left and we need to raise $[   ] and [   ] more pounds of food to reach our goal.

Bring non-perishable food items to [insert barrel location] or donate online here [link to your online fundraising page] before [insert drive end date here]. Remember, every $1 you donate provides 7 pounds of food for kids who are struggling to keep up.

They are counting on us. We can do this!

For our hungry neighbors,

[Name]